



MBHOA: GROUNDS AND FACILITIES COMMITTEE DUTIES

The role of the head of this committee is responsible for overseeing maintenance and upkeep of common property as well as coordination and management of seasonal maintenance contractors.

This committee also liaises with the Town of Sylvan Lake regarding municipal reserve areas.

1. Maintenance of infrastructure, including:
 - signage
 - banners
 - lighting
 - all fencing related to the common property (including snow)
 - tennis courts

2. Maintenance of property, including:
 - lawn, shrub and flowers
 - trees along MB/highway and around boat storage compound
 - Heritage Garden
 - garbage pick up
 - cleaning (including street at entrance)
 - rip rap – public areas
 - dock maintenance (in cooperation with Harbormaster)

3. Management of seasonal contractors
 - communication and coordination
 - ensure contractors follow TSL mandatory watering restrictions
 - approval of monthly contract payments approved in the budget

4. Management of Yacht Club maintenance contractors
 - communication and coordination
 - approval of monthly contract payments approved in the budget

2007-10-26