



MBHOA: MEMBER-AT-LARGE DUTIES

1. Attend board meetings and AGM
2. Try to attend all MBHOA initiated functions

Time commitment: average over year, 4 hours/month (including meeting time)

2007-10-26

**Yacht Club Security and Key Distribution
As of December, 2004**

- (1) Board set – President or designate
- (1) June Moger – Yacht Club Maintenance and Bookings; Security
- (2) June Moger – Yacht Club Guests
- (1) Rob Remmer – General Maintenance; Security
- (1) Rich Parsons – Back-up, General Maintenance
- (1) Sue Samson – VP, Board; Security
- (1) Harve Schimke – Security back-up
- (1) Bill/Barb Hindle – Grounds Maintenance
- (1) Social Committee
- (1) Sim & Thorne (Master)

- last re-keying of Yacht Club done Fall, 2003
- Sim & Thorne was notified that **any clubhouse key must be requested/confirmed by a current Board member** (September email, 2003)
- June Moger and Rob Remmer were asked to change the Yacht Club user security code at least once a year (previously not changed between inception and December, 2004).
- June and Rob have and use the master security code for the Yacht Club, all others use a security user code

**MBHOA Overdraft Account
As of January, 2004**

Account with Community Savings Banking Centre
Phone 403-346-2221
Fax 403-346-2442
Mr Tom Prince – contact January, 2004

Four Board Members authorized to sign Overdraft account cheques: any two (2) of the four signatures required:
Sue Samson VP
Gail Foreman Secretary
Pat Garritty Member
Doug Holmes President, Sim & Thorne Property Management

Above individuals chosen for accessibility purposes as they live in Sylvan Lake/Red Deer area and they're not away for prolonged winter vacation.